

New Package!

Sage Abra HRMS “Select”

Abra HRMS Select improves human resources (HR) and payroll efficiency and empowers the HR department to actively support company objectives. Integrate and streamline your HR, compliance, benefits, and payroll processes, make reporting easy and insightful, and improve the effectiveness of employee training and retention activities with Abra HRMS Select.

From developing innovative products to providing award-winning customer support, Sage is dedicated to surpassing your expectations. For more information about Abra HRMS Select, please contact your local Sage Business Partner, call us toll free directly at **800-424-9392**, or visit our Web site at: **www.sageabra.com**

KEY CAPABILITIES

Employee Training and Development

Manage employee training and certification programs. Set up classes, schedule attendance, and manage class rosters for students and instructors. Check class capacities and course prerequisites, automatically assign employees to job-based training requirements, and assign courses to one employee, groups of employees, or all employees. Define curriculum, or specific sets of courses that employees must complete in order to achieve desired levels of competency.

Advanced Customization

Customize menus and panels, change actions, processes, and even augment reports and toolbars. Control how information is categorized and viewed. Create new actions for employees, applicants, and requisitions.

Easy Import/Export Capabilities

Select your own import/export criteria with the ability to establish reusable templates and transfer critical HR information on a routine basis, quickly, and accurately.

Quick Access to Critical Information

Easily view key employee information, including demographics, insurance and savings benefits, skills, education, compensation, and employee attachments.

Comprehensive Benefits

Track unlimited benefit plans, generate reports, define eligibility criteria, and automatically calculate precise employee, dependent, and employer premium and benefits costs.

Time-Off Management

A full set of features provides for all types of time-off tracking, including incident-based time off, such as jury duty, medical leave, and bereavement.

FMLA Tracking

Allows you to assign regular leaves of absence, manage and report on leaves of absence covered by FMLA, track medical certification and recertification dates, and track FMLA time taken in staggered increments.

U.S. Government Compliance and Reporting

Accurately manage government requirements for regulations such as EEO-1, EEO-4, I-9 citizenship verification, Vets-100A, and OSHA.

Canadian Government Compliance and Reporting

Manage essential data for government reporting and reduce compliance risks with standard reports including EE audit reports, 1-6, OHS accident analyses, WSIB Employer's Report Form 7 (Ontario).
Applies to version 10 only.

COBRA and HIPAA Compliance

Provides automated, personalized notification letters that describe coverage options and costs, provides billing statements and mailing labels, and completes eligibility reports for COBRA management.

Security

Sophisticated, multilevel security options allow you to control which groups have access to data at any level—even field level.

Powerful Reporting Tool

Over 100 standard reports can be previewed, printed, and exported to a file, available to help you improve your company's analytic capabilities.

Analysis Tools

Quickly evaluate critical areas such as salary, turnover rate, and performance issue using key analysis tools.



